

PLANNING COMMISSION

December 9, 2023

8:00 a.m.

Chairman Jim Masek opened the meeting at 8:00 a.m. in the meeting room of the City Office Building, 490 E Street, David City, Nebraska, and notified the public of the "Open Meetings Act" posted on the west wall of the meeting room. He also notified the public that if they wish to speak to the Commission to please state their name and address for the record.

Present: Chairman Jim Masek, Planning Commission members Jim Vandenberg, Greg Aschoff, Robert Hilger, Pam Kabourek, Alternate Brian Small, City Clerk Tami Comte and Deputy Lori Matchett.

Also, present Building Inspector Gary Meister and John Shepard of Marvin Planning Consultants.

Planning Commission member Pam Kabourek made a motion to accept the November 11, 2023, minutes as presented. Greg Aschoff seconded the motion. The motion carried. Greg Aschoff: Yea, Robert Hilger: Yea, Pam Kabourek: Yea, Jim Masek: Yea, Jim Vandenberg: Yea. Yea: 5, Nay: 0.

Chairman Jim Masek made a motion to accept the meeting dates for the upcoming 2024 Year. Jim Vandenberg seconded the motion. The motion carried. Greg Aschoff: Yea, Robert Hilger: Yea, Pam Kabourek: Yea, Jim Masek: Yea, Jim Vandenberg: Yea. Yea: 5, Nay: 0.

2024 Planning Commission Meeting Dates

January 13, 2024	July 13, 2024
February 10, 2024	August 10, 2024
March 9, 2024	September 14, 2024
April 13, 2024	October 12, 2024
May 11, 2024	November 9, 2024
June 8, 2024	December 14, 2024

Planning Commission member Jim Vandenberg made a motion to appoint Jim Masek as Chairman, Greg Aschoff as Vice Chairman, and Pam Kabourek as Secretary. Jim Masek seconded the motion. The motion carried. Greg Aschoff: Yea, Robert Hilger: Yea, Pam Kabourek: Yea, Jim Masek: Yea, Jim Vandenberg: Yea. Yea: 5, Nay: 0.

John Shepard, Consultant with Marvin Planning Consultants, introduced himself. John is working with the City of David City to update the Zoning Regulations. John would like to have two members of the Planning Commission on the Advisory Committee to help go through the regulations and update them with new and updated information and look at permitting procedures. Current members on the Advisory Committee are City Clerk Tami Comte, Deputy Clerk Lori Matchett, and Building Inspector Gary Meister. The Advisory Committee would also include one to two members of the City Council. John continued to describe the process that the Advisory Committee will go through and how the zoning regulations will be updated. This will also include an updated zoning map along with the zoning regulations.

Planning Commission member Pam Kabourek and Chairman Jim Masek volunteered to be on the Zoning Book update committee.

There being no further business to come before the Planning Commission, Planning Commission Chairman Jim Masek made a motion to adjourn the meeting at 8:35 a.m. Jim Vandenberg seconded the motion. The motion carried. Greg Aschoff: Yea, Robert Hilger: Yea, Pam Kabourek: Yea, Jim Masek: Yea, Jim Vandenberg: Yea. Yea: 5, Nay: 0.

Minutes by Lori Matchett, Deputy City Clerk